



AGENDA

**REGULAR MEETING OF THE BOARD OF DIRECTORS
SERRANO WATER DISTRICT
18021 East Lincoln Street, Villa Park, California**

Tuesday, May 28, 2024 – 8:30 a.m.

1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE
2. ROLL CALL
3. PUBLIC COMMENT (Public comments are limited to three minutes per person.)
4. NEW AUDITING FIRM – DAVIS FARR, LLP CERTIFIED PUBLIC ACCOUNTANTS

Recommended Action: Authorize General Manager Vilander to enter into a contract in the amount of \$29,400 with Davis Farr, LLP (represented by Jonathan Foster, CPA) to perform the District's annual audit for fiscal year ending June 30, 2024.

5. BOARD MEETING MINUTES: April 23, 2024; April 29, 2024 and May 1, 2024

Recommended Action: Approve the Minutes.

6. GENERAL MANAGER'S REPORT: General Manager will summarize the status of all Board Committees, management and operations matters outlined below:
 - a) Ad-Hoc Construction and Maintenance Committee
 - b) Ad-Hoc Finance and Insurance Committees
 - c) Ad-Hoc Personnel and Media/Public Affairs Committees
 - d) Ad-Hoc SWD and Recreation Operations Committees
 - e) Ad-Hoc Security and Ad Hoc Irvine Lake Committees
 - f) Ad-Hoc Special Districts and City Liaison Committees
 - g) Ad-Hoc Santiago Reservoir, Groundwater, Imported and Regional Water Issues
 - h) Ad-Hoc External Agencies and Issues: OCWD, MWDOC, City of Orange, Orange County
Operational Items: Distribution System, Ground Water, Santiago Reservoir, Treatment Plant, Other Informational Items.

Recommended Action: Informational Only. No Action Required.

7. FINANCIAL REPORT: The Business Manager will submit the District's current financial condition based on the written reports to the board.

Recommended Action: 1. Receive and file financial report.
 2. Approve bills for payment of \$ 646,318.37

8. WATER REPORT: The General Manager will submit the District's water supply and quality report.

Recommended Action: Informational Only. No Action required.

9. SANTIAGO RESERVOIR PROJECT UPDATE

Recommended Action: Board discretion.

10. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GENERAL MANAGER

Recommended Action: Board discretion.

11. ADJUSTMENT OF GENERAL MANAGER SALARY

Recommended Action: Board of Directors make any adjustment that they may deem necessary at the next regularly scheduled Board meeting on June 25, 2024.

12. PERIODIC ADJUSTMENT OF FEES FOR GENERAL COUNSEL SERVICES

Recommended Action: Approve adjustment of fees as presented.

13. BAD DEBT WRITE-OFFS FOR FISCAL YEAR 2023-2024

Recommended Action: Authorize staff to write off bad debt in the amount of \$ 502.11

14. CONTRACT FOR GOVERNMENT RELATIONS AND STRATEGIC ADVOCACY SERVICES: VAN SCOYOC ASSOCIATES – PETE EVICH, VICE PRESIDENT

Recommended Action: Authorize General Manager Vilander to renew the contract with Van Scoyoc Associates with a \$10,000 monthly fixed rate ending June 30, 2025 with a 30-day cancellation clause.

15. CONTRACT FOR GRANT WRITING AND FUNDING OPPORTUNITIES: JOEY SOTO, SOTO RESOURCES

Recommended Action: Authorize General Manager Vilander to execute a contract with Soto Resources on a time-and-material basis not to exceed \$75,000 ending June 30, 2025 with a 30-day cancellation clause.

16. CORRESPONDENCE

Recommended Action: Board discretion. No action required.

17. DIRECTORS COMMENTS AND REPORTS

Recommended Action: Informational only. No Action Required.

18. ATTORNEY'S REPORT

Recommended Action: Board Discretion

19. RECESS TO CLOSED SESSION

A. Conference with real property negotiators (Government Code Section 54956.8)
Property: Storage Rights and other District Real Property at Santiago Reservoir (Irvine Lake), adjacent to 4621 Santiago Canyon Road, Silverado Canyon, CA 92676.
Agency Negotiator: Jerry Vilander
Negotiating Parties: Irvine Ranch Water District
Under Negotiation: Price and terms

B. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION –
(Government Code Section 54956.9(d)): One potential case.

20. ADJOURNMENT

Website Unique Visitors 2024: January – 929; February – 802; March – 971; April - 727.

As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials and other disclosable public records distributed to all or a majority of the members of the Board of Directors in connection with an open session agenda item are on file with and available for inspection at the office of Serrano Water District, 18021 East Lincoln Street, Villa Park, California, during regular business hours, 8:00 a.m. to 4:30 p.m., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available in the Board of Directors meeting room at the Serrano Water District office.
